

**TRADITION AT WILLBOOK PLANTATION PROPERTY OWNERS ASSOCIATION, INC.**  
**OPEN MEETING OF THE BOARD OF DIRECTORS**  
**August 23, 2018**  
**Minutes**

The monthly meeting of the Board of Directors of Tradition at Willbrook Plantation POA, Inc. was held on Thursday, August 23, 2018 at the Owner's Clubhouse.

**Present Board Members**

Frank D`Amato, President  
Dick Baughman, Vice President- Absent  
John Bartha, Secretary  
Brian Kramer, Treasurer  
Debbie Moeller, Director

- I. Call to order** – Frank D`Amato called the meeting to order at 2:45 p.m.
- II. Open forum for Homeowners** – No homeowners present.
- III. Committee Reports:**
  - a. Social – Debbie Moeller spoke about the Christmas sing along and the garden club starting up meetings again.
  - b. Willbrook Blvd. – No new update
  - c. ARB – No new update
  - d. B&G – Alex Herndon presented his monthly report to the Board (See Appendix A)
- IV. Approval of July Minutes Open Meeting** – John Bartha made a motion to accept the July 26, 2018 meeting minutes seconded by Brian Kramer. All in favor motion passed.
- V. Tradition Financial Report** –
  - a. Receipts – Frank D`Amato provided Mitzi Carley with two receipts Palmetto Ace Home Center \$14.96 and Office Depot \$83.15. Alex Herndon provided Mitzi Carley with two receipts for pizza for the landscape crew.
  - b. Deroma's Pizzeria \$15.00 and Deroma's Pizzeria \$51.56. Frank D`Amato provided Mitzi Carley with three \$25.00 pool rental fees total of \$75.00.
  - c. Reserve expenses – Frank D`Amato requested Mitzi Carley to send him a report showing all reserve expenses.

- d. **Approve July Financial Report** – Brian Kramer presented the July 2018 financial report. Debbie Moeller made a motion to accept the financial report seconded by John Bartha. All in favor motion passed.

**VI. Unfinished Business**

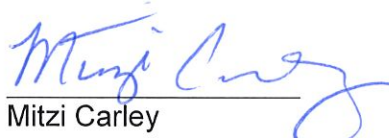
- a. Drainage Repairs – Has been completed/ small project.
- b. Sign Repairs – Tabled
- c. Spectrum Service – Frank D`Amato will finalize with Association attorney and send final mailer to Mitzi Carley to mail out to all homeowners.
- d. Covenants/ ARB Update – Tabled

**VII. New Business**

- a. Draft Spectrum letter and proxy card – Mitzi and Frank will send draft to the Association attorney for final approval.

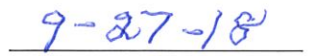
**VIII. Meeting Adjourned** – Debbie Moeller made a motion to adjourn the open meeting at 4:50 p.m.

- a. Next BOD meeting, Thursday, September 27 at 3:15 p.m.

  
Mitzi Carley  
Recording Secretary

Accepted:

  
Frank D`Amato, President

  
Date Approved and Signed